

How to apply for a GET license

First, go to hitax.hawaii.gov

Click on “Register New Business License”



Payment

Make an online payment now.

- > [Make a Payment](#)



Correspondence

Respond to letters received.

- > [Reply to Missing Information Letter](#)
- > [Reply to Non-Profit Letter](#)
- > [Reply to Permit Third-Party](#)



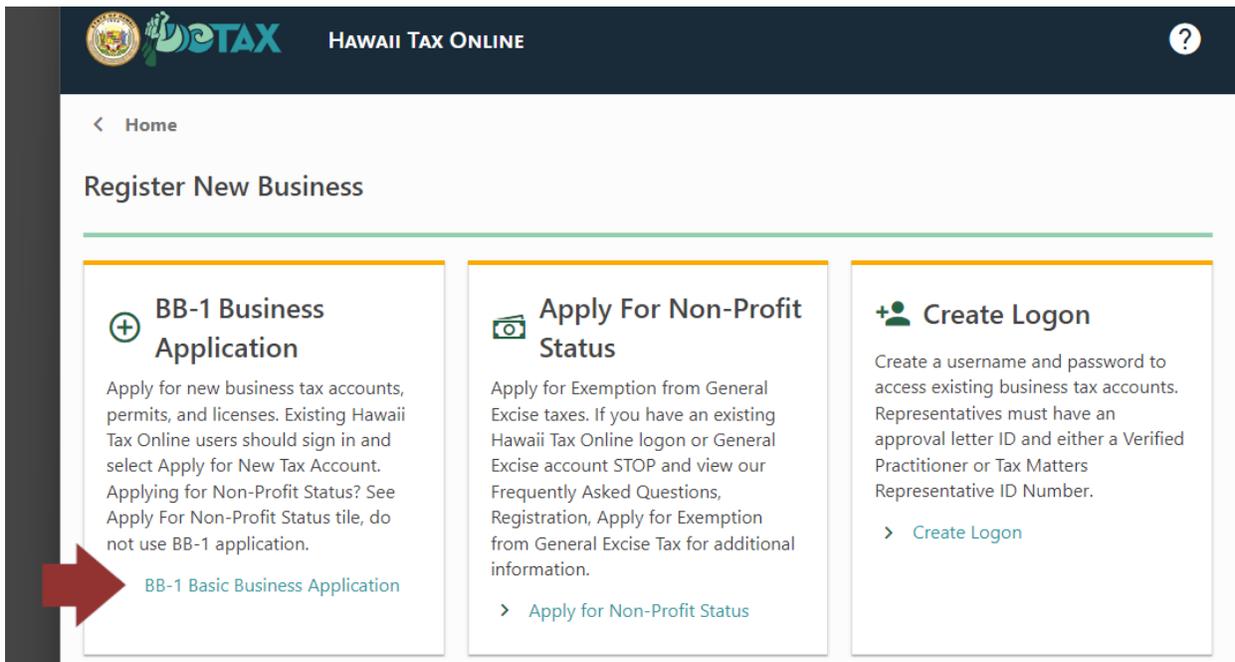
Registration

Register a Business, register a Third Party or create a Logon.

- > [Register New Business License](#)
- > [Register Third Party](#)



Click on “BB-1 Basic Business Application”



Select your business type from the drop-down menu (this will most likely will be Sole Proprietor. If you're setting up a single-member LLC for the first time, select "Hawaii Business Express" from the step above instead)

The screenshot shows the 'Registration Application' form in the 'HAWAII TAX ONLINE' system. The page header includes the state seal and 'HAWAII TAX ONLINE' text. A navigation menu is visible on the left. The main form area has a sidebar with 'Registration Details' and 'Registration Type' sections. The 'Registration Type' dropdown menu is open, listing various business types: Corporation, Estate, General Partnership, Limited Liability Company, Limited Liability Partnership, Limited Partnership, Non-Profit, S-Corporation, Single-Member LLC, Sole Proprietor, Tax Matter Representative, Trust, and Verified Practitioner. The 'Required' label is highlighted in blue at the top of the dropdown. Below the dropdown, a 'Required' label is also present. At the bottom of the form, there are 'Cancel', 'Previous', and 'Next' buttons.

Required

- Corporation
- Estate
- General Partnership
- Limited Liability Company
- Limited Liability Partnership
- Limited Partnership
- Non-Profit
- S-Corporation
- Single-Member LLC
- Sole Proprietor
- Tax Matter Representative
- Trust
- Verified Practitioner

Required

Required

Cancel Previous Next

Fill out your basic information. Click the “Click here to Verify Address” button to make sure your address conforms to what the state wants it to look like.

Application Type

Select the type of application you'd like to submit:

Sole Proprietor

ID Type

SSN

ID *

Required

If you have an FEIN, please enter it below.

FEIN

Taxpayer Name

Last Name *

Required

First Name *

Required

Title

Middle Name

Suffix

Mailing Address

Enter the mailing address for this taxpayer / business. You must then verify the address before moving on.

Address Type

Mailing

Country

USA

Street *

Required

Street 2

Unit Type

Unit #

City *

Required

State

ZIP *

County *

Hawaii

Required

Required

Attention

 Address needs to be verified

[Verify Address](#)

< Previous

Next >

Enter your registration type (be sure to answer “Yes” to the second question if this is a rental property)

Registration Type

Is this business jointly owned by you and your spouse?

Yes No

Is this business a rental property?

Yes No

Acquired Business

Did you acquire an existing business?

Yes No

Enter your contact info

Registration Application

Contact Information

Contact Name

Contact Name
FAKE MCFAKE

Email
fake@fake.com

Contact Phone

Type	Type
Mobile	
Country	Country
USA	USA
Country Code	Country Code
1	1
Area Code	Area Code
(808)	
Phone Number	Phone Number
123-4567	
Extension	Extension

Cancel **< Previous** **Next >**

Your date of birth is optional on this screen. 99% of businesses will answer “Cash” for the accounting method. Enter a “Doing Business As” name if you have one. Next, click “Find Activity Code”

Registration Type

Acquired Business

Contact Information

Additional Attributes

Individual Information

Date of Birth



Business Information

Date activity began in Hawaii

Jan-01-2022



Enter a short description of your business

Manufacturing fake stuff

Accounting Method

Cash	Accrual
------	---------

Do you have a trade or doing business as (DBA) name?

Yes	No
-----	----

DBA Name

THE BEST FAKES

Activity Code

An activity code helps classify your business using a national standard. Use the search below to find a NAICS code that matches your business.

Find My Activity Code

Cancel

< Previous

Next >

Search for the code that best matches your business description. We'll use this for our example.

DEPARTMENT OF TAXATION

Activity Code Search

Search

Type
NAICS 2012

Keyword
manufacturing

Search

Page 41 of 71

Filter

Code	Title
333994	Industrial Process Furnace and Oven Manufacturing
333995	Fluid Power Cylinder and Actuator Manufacturing
333996	Fluid Power Pump and Motor Manufacturing
333997	Scale and Balance Manufacturing
333999	All Other Miscellaneous General Purpose Machinery Manufacturing
334	Computer and Electronic Product Manufacturing (USA/CAN/MEX)

Cancel OK

Cancel Previous Next

Pick which account types you need. Most will only need a “General Excise” license. If you have a short-term rental or a bed and breakfast, you’ll need a “Transient Accommodations” account as well. If you plan to issue W-2s to employees, also choose the “Employer’s Withholding” account.

Registration Details ^

- Registration Type
- Acquired Business
- Contact Information
- Additional Attributes

Accounts

- Account Selection

Account Selection

Choose which account type(s) you wish to apply for. You will be asked to enter account-specific information in the next steps.

Use Tax Only ?	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes
General Excise / Use ?	<input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes
Transient Accommodations ?	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes
Rental Motor Vehicle ?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
Employer's Withholding ?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
Cigarette and Tobacco (Non-Retail) ?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
Retail Tobacco Permit ?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
Liquor ?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
Liquid Fuel Distributor ?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
Liquid Fuel Retail Dealer ?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
Franchise ?	<input type="checkbox"/> No	<input type="checkbox"/> Yes
Public Service Company ?	<input type="checkbox"/> No	<input type="checkbox"/> Yes

Cancel **< Previous** **Next >**

Select your filing frequency. You can always start with “Semi-Annually”, and the state will let you know if you need to increase your frequency.

“Semi-Annually” is for people who pay less than \$2,000 in GET per year (less than \$50,000 gross income at the 4% tax rate). “Quarterly” is for people who pay less than \$4,000 in GET per year (less than \$100,000 gross income at the 4% tax rate), and “Monthly” is for those who pay more than \$4,000 per year.

Registration Details ^

Registration Type

Acquired Business

Contact Information

Additional Attributes

counts

Account Selection

General Excise & Use Ta

General Excise & Use Tax

General Excise Information

Date activity began in Hawaii

Jan-01-2022

Filing Frequency *

Required

Required

Monthly

One-Time Event

Quarterly

Semi-Annually

: 20.00

Cancel

< Previous

Next

Enter the location of your business if it's different than the mailing address. Verify this address just like the mailing address in an earlier step, if you need to.

Registration Details ^

- Registration Type
- Acquired Business
- Contact Information
- Additional Attributes

Accounts

- Account Selection
- General Excise & Use Tax
- General Excise Location**

General Excise Location

Location

Is your location address the same as your mailing address?

No Yes

Address Type

Location

Country

USA

Street *

Required

Street 2

Unit Type Unit # City *

Required

State ZIP * County *

Hawaii *Required* *Required*

Attention

Cancel Previous Next

You can pay the \$20 license fee via credit card or by bank account.

Registration Application

Registration Details ^

- Registration Type
- Acquired Business
- Contact Information
- Additional Attributes

Accounts ^

- Account Selection
- General Excise & Use Ta
- General Excise Location

Fees

Select Payment Method

Payment

Registration Fees

General Excise License	:	20.00
Total	:	20.00

Payment Method

How would you like to pay? *

Required v

- Required*
- Pay Via Bank Account
- Pay Via Credit Card

Cancel

< **Previous** **Next** >

Setup your web credentials so you can manage, file, and pay your general excise taxes online.

Acquired Business

Contact Information

Additional Attributes

Accounts ^

Account Selection

General Excise & Use Ta

General Excise Location

Fees ^

Select Payment Method

Web Access

Web Logon

Username

Username must meet the following:

- Include at least 1 letter
- Cannot include spaces or special characters
- Minimum of 6 characters
- Must be unique in our system

Do not use an SSN or FEIN as your username

Username
fake01

Confirm Username
fake01

Password

Use at least 8 characters and include at least one:

- Capital letter
- Lowercase letter
- Number
- Special character

Password
.....

Confirm Password
.....

In case you forget your password

Secret Question
In what city did you meet your spouse/significant other? ▾

Secret Answer

Personal Details

First Name
FAKE

Last Name
MCFAKE

Email
fake@fake.com

Confirm Email
fake@fake.com

Type
Mobile Phone ▾

Contact Phone
(808) 123 - 4567

Type
Mobile Phone ▾

Alternate Phone

Review the information in the summary to make sure it's correct, then hit "Submit". The state will mail your general excise license to you.