## How to create a login to pay GET online

First, go to hitax.hawaii.gov

Click "Sign Up"



## You'll get a page of instructions.

Introdu	riction
About This	s Submission
This submission referred to as a simple validation	allows you to sign up for a web logon. A web logon can be created for both businesses and individuals which are both "taxpayer". Once you have a web logon that is associated with a taxpayer, you can add access to tax accounts by answering n questions.
What You	Need
Fo validate that FEIN, SSN, c Name	your web logon is allowed access to a taxpayer, you must supply the following information: or ITIN
<ul><li> Zip Code</li><li>Either a letter</li></ul>	er ID, recent payment amount, or the most recent refund amount
Submissio	n Instructions
Use the buttons an indicated erro <b>minutes of inac</b>	at the bottom of each page to navigate each step. You cannot move to the next step unless all fields are completed withou or. Your submission will not be filed until you click the <b>Submit</b> button on the final step. <b>Your session will be locked after 1</b> <b>:tivity.</b>

As you navigate from page to page, if you need to jump to a previous step you can do so easily using the ribbon at the top of the screen.

hitax.hawaii.gov/	_/#4				
	Create Logon				
	Create Logon				
	<b>⊘</b>			0	
	Introduction	User Type Selection	Taxpayer Identification	Logon Details	
	Username		Pas	sword	

Select which type of user you are. Most people should choose "(D) Individual Taxpayer", unless they're setting up an account for a corporation.

Create Logon	
©	• •
Introduction User Ty	/pe Selection
User Type	
Select the option that describes the type of user you a	* are:
Required	~
Required	
(A) Owner or employee of a business	
(B) Verified Practitioner	
(C) Tax Matters Representative	( Previous Next )
(D) Individual Taxpayer	X Previous Next 2

Enter your information. You'll need your social security number, zip code, and a number from either a state letter, a tax return, a payment you recently paid, or a refund you recently received. If you have none of these, select "None of the above" and the state will send you a verification letter.

Introduction	User Type Selection	Taxpayer Identification	
axpayer Informatio	on		
nter the following information	n for the individual taxpayer you wish	to create a logon for.	
D Type			
SSN	~		
ID			
***-**-6789			
Country			
USA	~		
Zip			
96732			
Validation Method Select one of the following sou Select Validation Method	urces to validate your taxpayer inform	ation.	
Required	~		
Required			
Payment Return		< Previous	Next
Datura			

Create a username and password, and choose a secret question and answer.

Introduction User Type Selection	Taxpayer Identification	Logon Details
Jsername Username must meet the following: Include at least 1 letter Cannot include spaces or special characters Minimum of 6 characters Must be unique in our system Conot use an SSN or FEIN as your username Username Required Confirm Username Required	Password Use at least 8 characters and in Capital letter Lowercase letter Number Special character Password Required Confirm Password Required	nclude at least one:
Password Recovery Secret Question * Required Secret Answer * Required		

## Fill in your contact information.

User Type Selection	Taxpayer Identification	Logon Details	Contact Information
lame	E-mail		Phone
irst Name	Email *		Туре
Required	Required		Mobile Phone
ast Name	Confirm Email *		Contact Phone *
Required	Required		Required

After clicking "Submit", you're good to logon to Hawaii Tax Online using the information you just created.